The UNMC Apple Equipment Loan Policy

The Office of Academic Affairs has 8 iPad Air2s and 8 Macbooks available for students to use in a classroom setting, for class related projects, research and study, and for faculty and staff to use for evaluation and curriculum creation. The iPad Air2s are equipped with a basic collection of apps licensed to UNMC, and can access the internet via a wireless network. These iPad Air2s are NOT to be connected to or synchronized with any Mac/PC outside UNMC ITS. These iPad Air2s are NOT to be reset to the factory defaults. The Macbooks are also equipped with a basic collection of software.

Software may include: Safari, Pages, Keynote, Numbers, Quicktime (Mac). Microsoft products should be accessed through Office 365.

FACULTY

First priority for borrowing these devices is given to faculty members who would like to use them in the classroom. Faculty members may check out multiple devices by providing the UNMC ITS Apple Support team a minimum of 2 weeks advance notice in order to ensure that the required number of devices are available when needed. If a *faculty* member wishes to borrow a device to test it for potential use in the classroom or lab, and if the device is not required for a course, he or she may "check out" a device until the end of the current semester with the understanding that if the device is required for use by a class, it must be returned immediately.

STAFF & STUDENTS

Staff and *students* may check out an Apple device from the E-learning lab (8th floor, Wittson). These are first come, first serve. Staff check out must be related to UNMC business use, and student check out must be for a class or class related project.

Anyone who borrows a device must personally accept full financial responsibility for the cost of repairing any damage or replacing a lost device. IPad replacement, $500. Macbook replacement, $1200, plus cost of accessories.