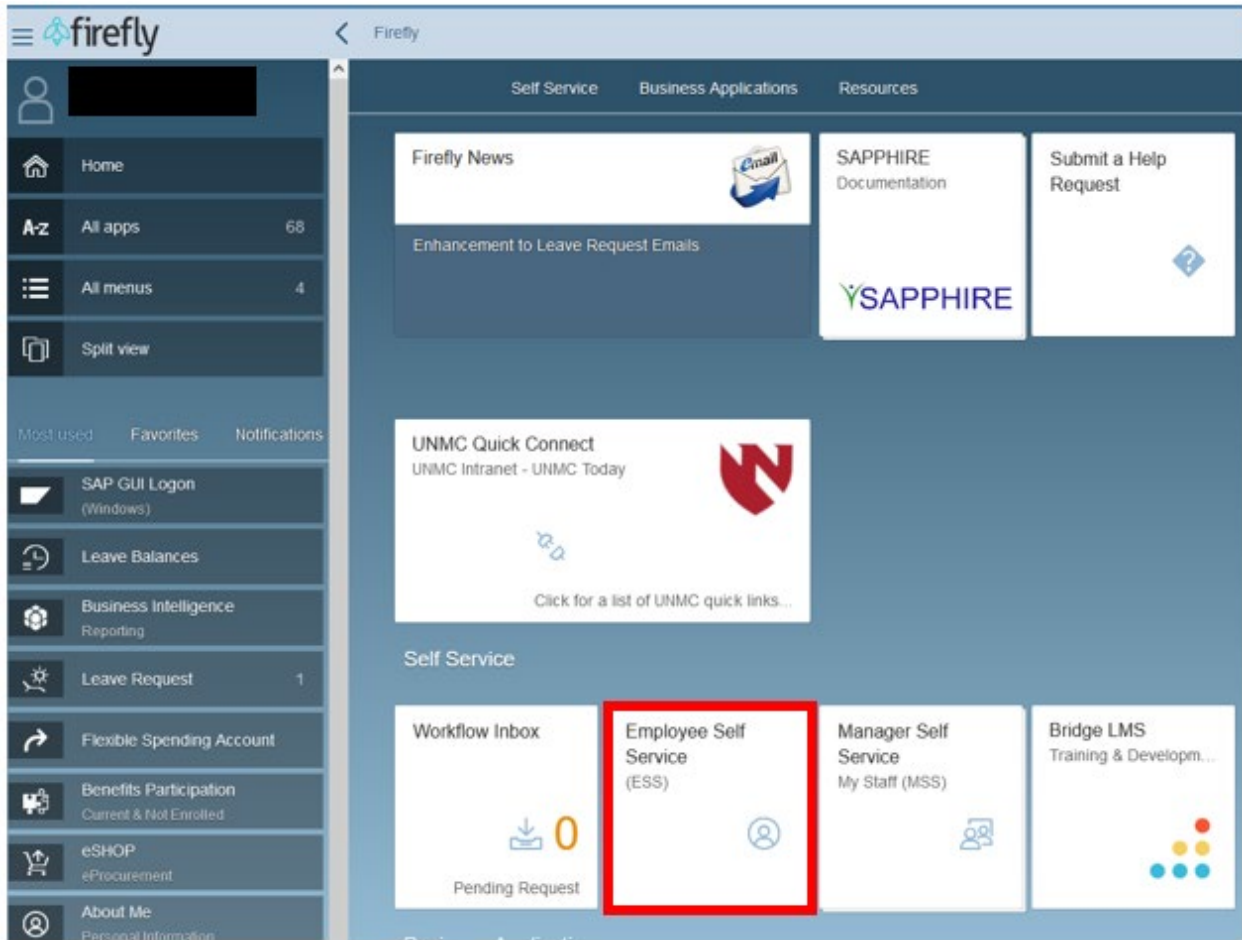
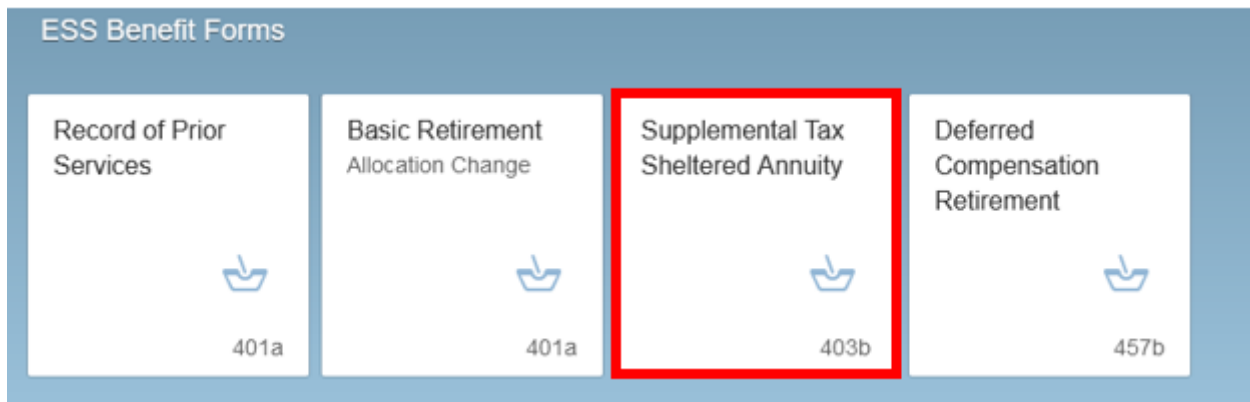


# 403(b) Supplemental Tax Sheltered Annuity – Electronic Change Form

1. Log into Firefly and click on the Employee Self Service tile.



2. Under the ESS Benefit Form header, click on the Supplemental Tax Sheltered Annuity Form.



- Step 1 – On this form use the drop down to elect the effective date of the change. Step 2 – Select the Dollar or Percentage button under the pre-tax (left) or Roth (right) in either TIAA (top boxes) or Fidelity (bottom boxes). In that same box put the amount you would like deducted from your check each pay period. Step 3 – Answer the question by marking Yes or No. Step 4 – Click the Submit button.

**\*\*Please note that you are not able to elect 100% of your paycheck to be allocated to the retirement plan. You must allow at least \$50 to be paid out on your check.\*\***

**Supplemental Tax Sheltered Annuity 403(b) Program Pretax Salary Reduction / Roth Deduction Agreement**

**Employee Information**

Employee Name	Personnel#	NUID	Email
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Pay Cycle	Campus	Department	
<input type="text"/>	<input type="text"/>	<input type="text"/>	
Work Address	Work Phone	Work Zip	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

I agree to the following Pretax Elective Deferrals or Roth Elective Deferrals per paycheck, from my compensation paid by the University of Nebraska (the "University") effective with respect to amounts paid on or after the effective date shown above for the purpose of having such amounts contributed by the University to the Custodial Account or Annuity established on behalf of and designated by me pursuant to the University's Tax Sheltered Annuity Program (the "Program").

**Salary Reduction Agreement**  
Effective Date (first of a month following receipt of form by Benefits)

04/01/2022 1

Pretax Elective Deferrals and Vendor		Roth After-Tax Elective Deferrals and Vendor	
<input type="radio"/> Dollar \$	Per paycheck to TIAA	<input type="radio"/> Dollar \$	Per paycheck to TIAA
<input type="radio"/> Percent %	<input type="text"/>	<input type="radio"/> Percent %	<input type="text"/>
<input type="radio"/> Dollar \$	Per paycheck to Fidelity	<input type="radio"/> Dollar \$	Per paycheck to Fidelity
<input type="radio"/> Percent %	<input type="text"/>	<input type="radio"/> Percent %	<input type="text"/>

The total Elective Deferrals pursuant to this Agreement and pursuant to a tax sheltered arrangement maintained by an employee affiliated with the University of Nebraska cannot exceed the limitations of Internal Revenue Code ("Code") Sections 403(b) or 415(c) or the limits on elective deferrals of Code Section 402(g), except that such deferrals may include "catch up" contributions up to the Code Section 414(v) limit if I will have attained age 50 by the end of the calendar year. Such amounts also will not exceed the limitations allowed under Section 402(g)(7) for an employee with 15 or more "years of service" with the University. If I have a more than a 50% ownership interest in a business outside the University, retirement contributions made on my behalf by that business must be aggregated with my University of Nebraska contributions to the Program for purposes of complying with the Code Section 415(c) limit.

Do you have a more than 50% ownership interest in an entity, outside of the University of Nebraska, which sponsors a retirement plan?

Yes 3

No

4 Submit Cancel